



VACANCY

REFERENCE NR	:	VAC02275
JOB TITLE	:	Senior Project Manager
JOB LEVEL	:	D3
SALARY	:	R 724 276 – R 1 086 415
REPORT TO	:	Provincial Manager
DIVISION	:	PLC- Central Region
DEPT	:	PROV KZN – Business Support Office
LOCATION	:	Pietermaritzburg, KwaZulu-Natal
POSITION STATUS	:	Permanent (Internal & External)

Purpose of the job

To manage complex SITA internal/external project(s) following the SITA project management methodology, within a defined service/product/customer portfolio under the supervision of a Programme Manager/Line Manager. To ensure effective management of the core business support environments.

Key Responsibility Areas

- INITIATION PROJECT - Effectively applies project management principles to Initiate and Plan the project Provide Programme/Project coordination and support in order to ensure smooth running of the project
- MANAGE PRODUCT DELIVERY - Manage product delivery to ensure successful delivery of the project
- PROJECT CONTROL - Monitor and Control project activities to ensure successful delivery of the project objectives within budget, scope, time and quality according to plan
- PROJECT CONTROL-FINANCE - Consolidate, Monitor and control Project costs and revenue to ensure delivery of the Project within budget and profitability guidelines
- PROJECT CONTROL-RISK - Monitor and Control project risks and issues
- PROJECT CLOSURE - Close Project according to company policy
- Ensure effective management of the core business support environments, SCM, contract management, service billing support, resource and demand management, mentoring and coaching in accordance with the service delivery tiering model per province.

Qualifications and Experience

Minimum: 3-year National Diploma / Degree in a relevant discipline - at least NQF level 6.

Certifications: Project Management Professional (PMP) and/or Prince 2 Practitioner Certification and/or Agile PM Practitioner, or be able to certify within an agreed period.

Experience: A minimum of 7-8 years working experience, including:

- At least 4 years Project management experience managing complex projects
- At least 2 years management/supervisor experience managing human resources
- At least 4 years in an IT environment, with preference for experience in the public sector.

Technical Competencies Description

Knowledge of: Public sector / Government organization; Information Technology management; ICT Services; System Engineering methods and Governance; Project Management Office (PMO) Management; Project management methodologies (PMBOK, Agile PM and Prince 2); PPM Governance. Computer Literacy: SITA Business Planning system (BPS), Oracle ERP; Project Schedule Management (PSM); Oracle Time & Labour (OTL); MS Office; MS Projects.

Skills: Business Analysis, Business Writing, Customer Relationship Management, Financial Accounting, General Administration, Human Capital Management, IT Project Management, Management Accounting, Product & Service Lifecycle Management, Project/Programme Management, Research & Innovation, IT Risk Management, Software Quality Management, Supply Chain Management, Vendor/Supplier Management, Corporate Governance.

Interpersonal/behavioural competencies: Active listening, Attention to Detail, Analytical thinking, Disciplined, Empathy, Inclusivity, Resilience, Stress Management.

Other Special Requirements

N/A.

How to apply

Internal candidates must apply using this email address: Ncami.internalkznrecruitment@sita.co.za

External candidates must apply using this email address: kznrecruitment@sita.co.za

Closing Date: 23 September 2021

Disclaimer

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicants documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.
- CV`s sent to incorrect email address will not be considered